

Minutes of Travis County Emergency Services District #3

February 26, 2024

Attached to and incorporated into these minutes is a copy of the official agenda for the February 26,2024 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners Carroll Knight, David Detwiler, Matt Escobedo and John Villanacci in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Herb Holloway, Auditor Andrea Burgard of Maxwell Locke & Ritter, Firefighters Barfield, Lyngaas, and Ford.

Under Agenda Item 3: Firefighter Ford spoke to the Board as a Union Representative. Firefighter Ford stated he will be presenting a list to Chief Wittig for consideration regarding compensation and benefits when determining this year's budget.

Under Agenda Item 4: Andrea Burgard of Maxwell Locke & Ritter, LLC presented the 2023 audit. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 5: No action was taken.

Under Agenda Item 6: The minutes of the January 19,2024 Regular meeting were reviewed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 7: The Treasurers Report ending January 2024 was reviewed. Commissioner Knight moved to approve the report. Commissioner Villanacci seconded the motion, which was carried unanimously.

Under Agenda Item 8: Checks over \$2,000 from January 18,2024 to February 20,2024 were reviewed. Commissioner Escobedo moved to approve. Commissioner Knight seconded the motion, which was carried unanimously.

Under Agenda Item 9: No action was taken.

Under Agenda Item 10: Chief Wittig presented the Sales Tax reports for January.

Under Agenda Item 11: Chief Wittig presented the Monthly Status Report for January.

Under Agenda Item 12: There are no scheduled ESDCC meetings in the near future. There were no comments.

Under Agenda Item 13: It was announced that the next REGULAR Board meetings of TCESD #3 would be held on March 25, April 22, and May 20,2024 at Station 302. Commissioner New announced there will be a strategic planning meeting on March 8,2024 with more information to follow.

Under Agenda Item 14: Meeting was adjourned at 8:10 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, February 26, 2024 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Approve Financial AUDIT ending September 30, 2023, presentation by Maxwell Locke & Ritter – Andrea Burgard
5. Discuss Investment Policy – Reaffirm or Update
6. Review and approve the minutes of the January 22, 2024 regular meeting of the District.
7. Review and approval of the Treasurers' monthly report for January 2024.
8. Approve payments over \$2,000 from January 19 to February 20, 2024.
9. Authorize liquidating Treasury Bill RESERVE into Wells Fargo Money Market.
10. Review Sales Tax Statistics
11. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
12. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on February 20, 2024.

By: _____ Herb Holloway, Business Manager